



MADRONA K-8 PTSA  
PANTHER PARTNERS

**MINUTES for Panther Partners PTSA Board Meeting  
April 9, 2014, 6:00pm-7:30pm, Madrona K-8 Library**

Attendees: Principal Mary McDaniel, Stacey Kryman, Kristina Washburn, Alicia Shafer, Barney Mansavage, Kym Ahrens, Jill Hostetter, Matt Cary, Nizala Smith, Sonja Hampton, Susan Minogue, Nathan Herring, Miller Shirling, Megan Wittenberg.

**6:00-7:00pm**

8<sup>th</sup> Grade Graduation Funding—Nizala Smith

1. 8<sup>th</sup> Grade Graduation Committee has met to decide on purchases (including faculty)
2. \$500 line item will be deposited to ASB account by Treasurer
3. \$500 line item for yearbook to subsidize for students who can't afford to purchase

Principal's Announcements—Ms. McDaniel

1. New music teacher, Mr. Childers, will start on April 21<sup>st</sup>.
2. Would like to have more than one concert per year.

MSP Testing Breakfast

1. April 24<sup>th</sup>-25<sup>th</sup>
2. Need to recruit middle school volunteers to set up tables on the 23<sup>rd</sup>
3. MailChimp sent for adult volunteers—Wednesday after school, Thursday/Friday

2014-2015 Budget Discussion

1. Fundraising report—Kym Ahrens
  - a. Major fundraising goals have been met. How much to keep in reserve?
2. Principal's priorities—Ms. McDaniel
  - a. Attempts to mitigate lost positions were denied; relying on levy funds instead
  - b. Nurse (.1 = \$10,000). Has requested mitigation of .6, but won't find out until early May. Goal is at least a .8 position.
  - c. Islandwood for 5<sup>th</sup> grade. Current line item is \$4000; perhaps reduce to \$1000 to cover only the deposit and have 5<sup>th</sup> grade fundraiser to cover the actual costs
  - d. Transportation: one bus per teacher for field trips (\$140 per bus) = approx. \$3500
  - e. After-school programs (costs being researched). Perhaps about \$10,000.
    - i. Spanish (Mondays, K/1)
    - ii. Spanish (Tuesdays, 2/3)
    - iii. Chess club (M/T, 3-8)
  - f. Field day (\$500). Current line item is \$500.
  - g. MSP Breakfast (3-5 and 6-8). Current line item is \$2200. Deltas will contribute \$600. Could be a few more students/families next year.
  - h. Teacher Supply Reimbursement (\$100 per teacher)
  - i. Volunteer coordinator. Current budget is \$3500 but no one was hired this year. Existing YMCA employee may take this work over.



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- j. Playground support. Currently budgeted at \$4000; no one was hired this year.
- k. These asks total about \$37,000

**7:00-8:00**

- 3. Other line items
  - a. Need to increase general meeting dinners for at least four meetings
  - b. Will add new line items for fundraising committee expenses—Jog-a-thon, Auction, Annual Ask, Miscellaneous (\$500 each)
  - c. \$1200 of Jog-a-thon went to ASB
  - d. Change Bingo Night to PTSA Family Events. Include Neighborhood Appreciation Day.
- 4. Because mitigation efforts are pending, two budget scenarios (see document “Madrona K8 2014-2015 School Year Budget Scenarios”)
  - a. Will cover all Principal asks, with \$10k for after-school programs
  - b. Fundraising looks like \$55k, will have \$39k in reserve after this year, so \$50k budget for 2014-15 is reasonable
  - c. Combine family PTSA events into a single line item. Increase total as it’s currently not enough to really cover food.
  - d. Change expense breakdown for fundraising. Currently it’s subtracted out from the fundraising total, which is convenient for the budget and figuring out real income from fundraising, but that makes it hard for future years to estimate expenses. Use separate line items for jog-a-thon, auction and annual ask, and make a fourth line item for all other fundraising expenses.
  - e. After totaling, had space for new \$2k discretionary fund to bring budget to \$50k.
  - f. What if funding for nurse doesn’t come through? Alternative scenario developed.
    - i. After school programs are all-or-nothing, so should keep
    - ii. Drop playground staff support, transportation, new discretionary fund, reduce family events line item.

Friday, May 9<sup>th</sup> General Meeting and Family Dance

- 1. Miller needs clarification on what to do: Food, DJ
- 2. There will also be introductory PTSA announcements by Barney and ArtWalk which is handled by teachers
- 3. Will plan to use playground, with gym as backup if rain
- 4. Start at 5:30 with PTSA announcements, music starts at 6, 1.5 hours of dancing
- 5. Need building permit. Mary/Signe will start that.
- 6. Also need to announce silent auction for next day and raffle tickets for school families



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7. Barney will publicize (robo-call, mail chimp, poster)

Final General Meeting and Officer Elections—May 22<sup>nd</sup>

1. Roster is full: Kristina Washburn for 1st VP, Jill & Alicia for co-President, Miller/Nathan continue as treasurer, Stacey Kryman for fundraising, Matt Cary for Secretary

Staff Appreciation Week, May 5-9—Alicia Shafer

1. Planning on coffee cart one day (uncertain when)
2. Banner and card
3. Postcards going out to children on Friday to send thank-you notes
4. Potluck breakfast, timing depends on coffee cart
5. Also trying to organize lunch (food events are good)